

Florida's State Wildlife Grants Program Guidelines
December 9, 2009
Consent Agenda Item 3 A

BACKGROUND: The amendment revises rule 68-1.003 by changing the version of Florida's State Wildlife Grants Program Guidelines from September 2008 to the new guidelines of February 2010. These changes to the current guidelines are necessary to make the application process more clear to our grantees and in order for the FWC to receive high quality, complete applications through the granting process. Additionally, the changes reflect the Program's progress and development with the agency, along with the changes in agency policy.

The purpose and effect of the proposed rule amendment is to update Florida's State Wildlife Grants Program Guidelines from September 2008 to February 2010. The revisions include updating referenced web site addresses. Also, language will be added or edited in the:

- application preparation instructions to provide clarity, streamline the application, and ensure that appropriate state and federal requirements are being met; including the
 - formatting and submittal requirements to reduce the amount of paper used in the process
 - budget narrative and budget sheet information to further identify allowable costs and match, expand on the details needed for listing budget items, and redefine equipment in accordance with the state's definition
- application evaluation and selection procedures to adequately describe the review process
- reporting and invoicing requirements to ensure project objectives are being met and increase accountability; including
 - report evaluation procedures to improve project planning
 - documentation of match instructions to identify the necessary information to be submitted about project match in accordance with audit requirements
- data collection procedures where necessary to maintain adherence to FWC standards